

## **SU-17 INCIDENT REPORTING IS ESSENTIAL TO A HEALTHY SAFETY CULTURE**

### **1 WHAT TO REPORT**

- Injuries
- Close Calls
- Exposures
- Fires
- HazMat
- Spills

### **2 HOW TO REPORT**

Go to [su17.stanford.edu](https://su17.stanford.edu)

### **3 WHEN TO REPORT**

**As soon as possible!** And within the same day.

### **4 WHAT HAPPENS WHEN YOU REPORT**

After you report, safety professionals will:

- Follow up and gather information
- Perform necessary analysis
- Assign corrective actions (if applicable)
- Promote learning and communications

**Taking these steps will help make  
Stanford a safer place to work, study,  
and conduct research.**

### **SERIOUS INJURIES**

For incidents resulting in death, amputation, loss of an eye, disfigurement, and/or in-patient hospitalization, ***immediately call 650-725-9999***



Learn more or submit a report at  
**SU17.STANFORD.EDU**

